

Welcome to Consumer Direct Care Network!

Recently submitted enrollment paperwork? Wondering how to enter, approve and submit time?

Consumer Direct Care Network Virginia offers three ways to submit time for pay:

Online using your computer and a web browser.



Attendants can enter time and the Employer of Record (EOR) approves time using Consumer Direct's Online Timesheet Entry Portal. Using the Portal, the Attendant signs on and records their time. The EOR then signs on, reviews Attendant entries and approves or denies them. Both Attendant and the EOR must register with the Portal for this option.

From your smart phone or tablet using CellTrak.



Attendants can log time worked directly into their smart phone at the time of service. The EOR can then immediately approve time at completion of service. This is done using CellTrak, a mobile app available for both iPhone and Android devices. Only Attendants need to download and register with this option.

By Fax, Email, or In-Person.



And you can always fill out a paper timesheet and submit it by fax, email, or in person. Paper timesheets need to be signed by both the EOR and Attendant and be legible.

Learn more at <https://www.consumerdirectva.com>

The CDVA website also includes submission deadlines, pay schedules, and registration instructions!