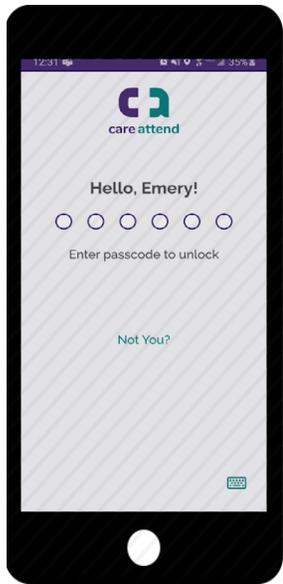


CareAttend: Additional Information

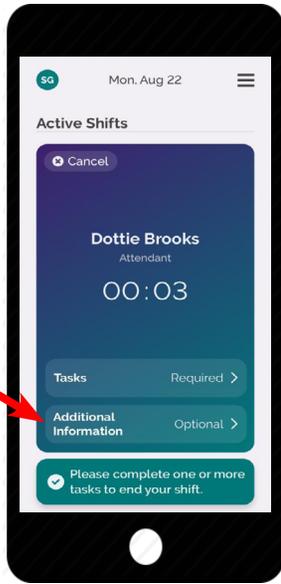
If you would like to add comments or additional information about your shift, you can use the **Additional Information** feature in CareAttend.

Additional Information



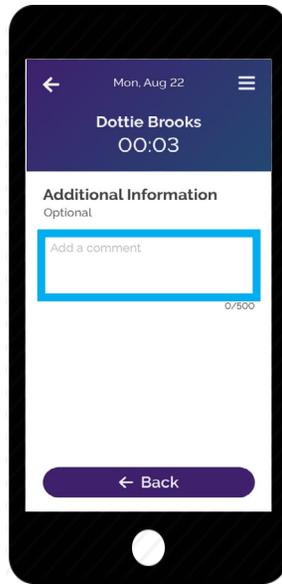
1

As the Caregiver, sign into the CareAttend App using your passcode on the unlock screen.



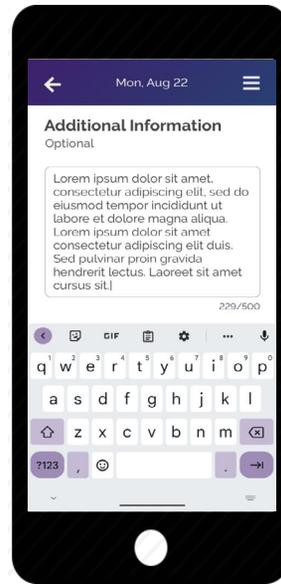
2

Once you have started your shift, click "**Additional Information.**"



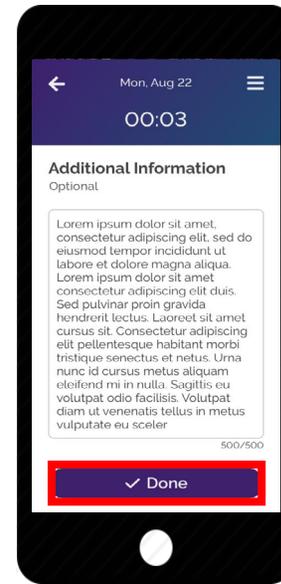
3

Tap inside the comment box and your device's keyboard will open.



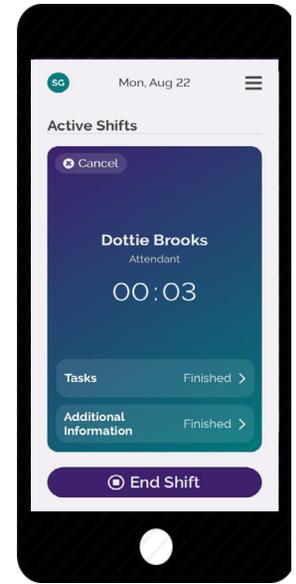
4

Enter your comments in the comment box.
To exit your keyboard, tap the white space inside the comment box OR tap the back arrow in the upper left corner of the screen.



5

When you are finished, select "**Done.**"



6

You will be returned to the **Active Shifts** screen to complete the remaining steps of ending your shift.